

**APWU LOCAL  
AGREEMENT  
MORRISONVILLE, NY  
12962**

**11/ 2006—11/ 2010**

### **Item 1: WASH UP**

Employees will be afforded a reasonable wash up when performing dirty work or working with toxic materials.

### **Item 3: CURTAILMENT**

The decision for curtailment or termination of postal operations to conform to the orders of local authorities, or as local conditions warrant because of emergency conditions, shall be made by the installation head. When the decision has been reached to curtail postal operations, to the extent possible, management will inform the union if present, and seek the cooperation of local radio and television stations to inform employees.

### **Item 4: LEAVE PROGRAM**

- A. Leave will be administrated by seniority.
- B. The pre-approval of any leave is based on the assumption of an adequate leave balance.
- C. Management will post the schedule of selection dates by Dec 15<sup>th</sup> for the following Leave Year. Included on the schedule will be the total days allowable for selecting Prime Vacation for each employee.
- D. The selection process will begin the second Tuesday of the month of January. The selection process will not extend beyond 14 days.
- E. One employee will be scheduled for 2 business days. Selections will be made Monday through Friday.
- F. When the time comes for your vacation picks you must be prepared, if you are absent, your representative must be prepared to submit your requests, or you will be placed at the bottom of the list.
- G. Management may approach you ahead of schedule for your picks, but if you are not prepared you may choose to wait until you are scheduled. Once your picks are in, they are final.

- H. The employee will make their choices from slots available in the supervisors leave calendar, and submit them on a PS Form 3971 to the supervisor.
- I. After choice vacations selections are made, incidental leave may be granted by seniority and date of application.
- J. If any prime time week is cancelled in advance, written notification will be posted.

**Item 5: DURATION OF CHOICE VACATION PERIOD**

**PRIME 1:** Will be from the Service week of Memorial Day through the service week of Labor Day.

**PRIME 2:** Will be from Dec 25<sup>th</sup> through Jan 1<sup>st</sup>.

**Item 6: BEGINNING DAY OF EMPLOYEES VACATION PERIOD**

PTF's vacation period will begin on a Monday and end on a Saturday.

**Item 7: OPTION OF ONE OR TWO SELECTIONS DURING PRIME**

Employees will have two options to choose from during choice vacation periods.

1. One continuous pick up to the amount earned, either 10 or 15 days.
2. Two picks in increments of 5 or 10 days not to exceed amount **authorized by Item 4C.**

**Item 8: JURY DUTY**

Jury duty will not be charged as a selection to the choice vacation period.

**Item 9: MAXIMUM AMOUNT OF EMPLOYEES ON LEAVE DURING PRIME**

A. The Maximum amount of employees that can receive leave each week during **PRIME Time** will be one employee.

**Item 12: NON-PRIME LEAVE SUBMISSION**

Non Prime leave may be granted based on operational needs. When granted, it will be granted by date of application and seniority.

**Item 13: METHOD OF SELECTING EMPLOYEES TO WORK ON A HOLIDAY**

The assignment of work on holidays will be in accordance with the pecking order established in the Joint Contract Interpretation Manual.

**Item 14: OVERTIME**

Overtime opportunities will be in accordance with the provisions of Article 8 of the national agreement.

**Item 15, 16, & 17: LIGHT DUTY ASSIGNMENTS**

Light duty will be administered in accordance with the National Agreement.

**Item 18: SECTIONS FOR THE PURPOSE OF EXCESSING WITHIN THE INSTALLATION**

Excessing within the installation will be done by juniority:--

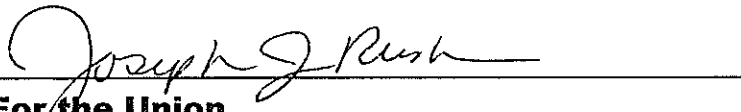
**Item 22: LOCAL IMPLEMENTATION OF THIS AGREEMENT RELATING TO SENIORITY, REASSIGNMENTS, AND POSTING**

The union will be consulted when changes are made to employee's bids and schedules in accordance with Article 37 of the National Agreement.

**This Memorandum of Understanding is entered into on MAY 31<sup>th</sup>, 2007 at Morrisonville, New York 12962 Post Office, between the representatives of the United States Postal Service and the designated agent of the American Postal Workers Union Local # 1894, pursuant to the Local Implementation Provision of the 2006 National Agreement.**



**For the United States Postal Service  
Christina A Welch, Postmaster**



**For the Union  
Joseph J. Rush, President - Local #1894**